

Wiring Instructions FROM a Woodsville Guaranty Savings Bank Account

When wiring funds **from** your Woodsville Guaranty Savings Bank account, the following information will help ensure your transaction is a smooth one.

Please visit one of our branches for personal assistance. Documentation with a signature is required.

Domestic Wires – To send a wire from your WGSB account, please be ready to provide the following information:

- WGSB Account Number: WGSB account number to send funds from
- Amount: Amount of funds to be sent
- Creditor Bank*: Bank name the funds are being sent to
- Creditor Bank Routing Number*: Routing number of the bank receiving the funds
- Creditor Bank Address: Physical address of the bank receiving the funds
- Creditor Name: Person/Business receiving the funds
- Creditor Account Number*: Account number to receive the funds
- Creditor Address: Physical address of the person/business receiving the funds. (<u>cannot</u> be a P.O. Box)
- Purpose for sending wire: For example: payment of invoice, real estate purchase, etc.

*This information should be provided by the creditor after they receive wiring instructions from their bank, as those may be different from the instructions used for other payment methods (such as checks, online payments, ACH, etc.)